



Brownsville Independent School District

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Parent School Attendance Commitment

From _____ School. Phone: _____

Student Name: _____ ID# _____ Grade _____

Dear Parent and Student,

Good attendance in school is directly related to student achievement. State attendance law requires every child between ages of 6-18 years old must attend school daily (FEA Legal). A complaint against the parent may be filed in court for the student's truant conduct (House Bill 2398, TEC 25.094). The campus will notify a student's parent in writing for failure of comply with Compulsory Attendance Law when the student has unexcused absences for:

- 3 days (cumulative) with an Attendance Notice Letter,
- 5 days (cumulative) with an Attendance Plan,
- 7 days (cumulative) Court Warning Notice Letter,
- 9 days (cumulative) Principal Plan,
- 10 days (cumulative) Parent Contributing to Non-Attendance Education Code 25.093

As per state law, 1) it is the parent's duty to monitor the student's attendance and require the student to attend school, 2) failure to comply will subject parents to legal prosecution and 3) parents are required to schedule a conference with school officials to discuss excessive absences.

The only acceptable excuses from attending school for Foundation School Program purposes are the following (FEB Legal):

1. Board approved activities,
2. Mentorships,
3. Observance of religious holy days,
4. Required court appearances,
5. Appearing at a government office to complete paperwork for the student's citizenship proceedings,
6. Taking part in a U. S. naturalization oath ceremony,
7. Serving as an elections clerk,
8. A health-care appointment – the student commences classes or returns to school on the same day with a medical excuse. Special education assessment procedures and special education-related services,
9. Campus visits – during the student's junior or senior years of high school,
10. Dropout recover education program,
11. Sounding "TAPS" at military funeral held in this state for a deceased veteran,
12. Off-campus instruction,
13. Certain situations when a parent or guardian is on active military duty,
14. Temporary absence due to any reason that the principal, nurse, counselor, teacher, or Superintendent deems excused.



Brownsville Independent School District

1900 E. Price Rd., Brownsville, TX 78520

Student Name: _____ ID# _____ Grade _____

District procedures for perfect attendance recognition are outlined in the Student Parent Handbook section under "Attendance Recognition." Campus Incentives and awards will be available every six weeks for PK-12th graders who meet the District Student Attendance Goals.

Tips on Doctor's Visits:

- Please schedule doctor's appointments after school hours or on weekends whenever possible.
- If an appointment is scheduled during school hours, please send your child to school before the appointment or return your child to school after the appointment with the medical excuse.

If a student is absent, the parent or guardian must call the campus office at (956) _____ that day to report the reason to the campus attendance clerk, Mr./Mrs. _____. Within 5 days of returning to school, it is the parent's responsibility to submit a written note or medical excuse for the student's absence to the campus attendance clerk. The district will accept parent's handwritten notes to excuse five absence days during the academic calendar year (FEC Local). If an enrolled student, under age of 6 or 19 years or older, has more than 5 unexcused absences in a semester, the district may revoke the student's enrollment.

To avoid excessive unexcused absences, that will lead to a violation of the state compulsory attendance law, the parent's handwritten note or medical note to request an excused absence must include:

1. Student's name and ID#,
2. Date of the absence and reason for the absence,
3. Current address and phone number, and
4. Parent's name and original signature.

X _____ / ____ / ____
Parent/ Guardian Signature Date

X _____ / ____ / ____
Student Signature Date