



[Department of Pupil Services](#)

708 Palm Blvd. Brownsville, TX 78520 • 956-544-3966

[Optional Flexible School Day Program Frequently Asked Questions:](#)

1. Q – Can a student participate in other programs (such as after school or Saturday academy) simultaneously? **A – Yes, they can, just ensure that the teacher codes them in as per the OFSDP Coding manual.**
2. Q – Where can a campus find the permission slip? **A – The permission slip is the Principal Plan and can be found on the Pupil Services website as well as part of the Truancy intervention letters package.**
3. Q – Why is there no Friday option on the Principal Plan (Permission Slip)? **A – There should be no sessions held on Fridays as per District Administration.**
4. Q – What is the minimum time per day a session can be held? Can the time be broken into smaller increments i.e. 30 minutes in the morning and 30 minutes in the afternoon as opposed to 1 hr. straight in the afternoon? **A – Yes, however, for payroll purposes (i.e. teachers are paid by the hour) it is recommended that sessions be held in hour increments.**
5. Q – Do students who are absent due to Covid-19 qualify and need to participate in the OFSDP? **A – Yes, as the current BISS COVID-19 protocol absence only covers the first absence the student accumulates.**
6. Q – How many hours does a student need to attend the OFSDP to regain credit for more than 10 absences, 15, or 20, etc...? **A – 4hrs (or 240 minutes) is equal to 1day of credit.**
7. Q – Are ARDS cleared or can they go through the OFSDP? **A – ARDS are the finally decision in the regaining of credit.**
8. Q – What is the minimum/maximum class size? Can class size be less than five? **A – Class size MUST be a minimum of five students but no larger than 12 as per social distancing.**
9. Q – What Funding Sources can we use for OFSDP? **A – For OFSDP, you can use the 970010 (State Comp Funds) or 970020 (Title 1 Funds).**
10. Q – Do you have to create a new master schedule course? **A – With the OFSDP you do NOT have to create a new master schedule course, please rename it from your regular tutorial to OFSDP, we recommend using Period 17 to keep OFSDP separate from your regular tutorials.**
11. Q – Which is the best server to access the TDP or ARP (Minute Recovery) App through? **A – Google Chrome is the best server as Internet Explorer or Edge will give you issues when displaying.**